



PLR and ULN Fact Sheet for Learners

The Personal Learning Record (PLR)

What it is and how to use it.....

What is a PLR?

The **PLR** is a permanent online record which collects all your learning achievements, including GCSEs, A Levels, BTEC awards, qualifications and work-based learning, into one convenient place.

Why would I want one?

The PLR makes life a lot easier for you. It gives you a life-long record of qualifications and skills achievement, which can be used by colleges, training bodies and employers as evidence, so that you no longer have to hand over copies of different certificates when enrolling on courses or applying for jobs. You can also share your PLR with careers advisors when deciding what you should study next.

Who can see it?

Your PLR belongs to you, and you have control over it. Other people can only view your PLR with your permission. You can also choose which parts of your PLR to print out as a report, when using it as proof of qualifications for employers, for example. Organisations may want to view your PLR when adding qualifications they've awarded you, or check what qualifications are already there, but they can only do this with your permission via a Privacy Notice Agreement, and using your Unique Learner Number (ULN)

How can I access it?

If you're aged 16-19, ask your school, college or training provider to set you up with access to your Learner Account. You'll need your ULN, password and email address to log in for the first time.

If you're aged 19+, you'll be able to access your PLR through the [National Careers Service](#), as well as through your registered learning provider.

The Unique Learner Number (ULN)

What it is, where to find it and how to use it.....

What is a ULN?

The **ULN** is a unique 10-digit number, and most learners aged 14+ have one. It's designed to work with your Personal Learning Record (PLR), helping to give you proof of your learning and achievements from aged 16 onwards.

Why would I want one?

Because it is unique to you, the ULN ensures that the qualifications and achievements you have worked so hard for are credited permanently to you online and helps control access to your PLR. Your ULN will stay with you for life as you build up a record of education and skills achievement. The ULN is the educational equivalent of your National Insurance number.

Where can I find mine?

Your ULN may already be printed on your exam results slip or award certificate. There are 10 digits, remember – it's not the same as your Candidate, Exam, or Centre Number. If you haven't received a ULN already, you can ask your school, college, university or training provider to give you one.

Keep your ULN safe. It's unique to you and it's the key to accessing your PLR and verifying your learning and training to others.

Can you tell me my ULN?

For security reasons, the Learning Records Service can't tell you your ULN or give you access to your PLR. Your learning provider, who is best placed to verify your identity and protect your privacy, must do this for you. If this is a problem, ask them to contact us on 0845 602 2589 or email lrssupport@learningrecordsservice.org.uk.

Where can I get further help?

Aged 16 – 19?

You can contact a [Careers Advisor](#)

Aged 19+?

Contact the [National Careers Service](#) by telephone: 0800 100 900

Things to do

✓ **Find my ULN. Write it down and keep it safe.**

✓ **Ask for access to my PLR. Log in and take a look.**