

SAFEGUARDING ADULTS

Safeguarding Manager Training

AIMS:

In a relaxed and informal atmosphere, the role and responsibilities of the safeguarding manager are examined and practical opportunities to consider the issues whilst working through an extensive case study enable participants to explore the issues they may encounter in practice.

OBJECTIVES:

This will be achieved by using a 'paper-feed' case study.:

- The role of the safeguarding manager; current policy and procedural responsibilities.
- A group work exercise which begins with participants assessing an alert to establish whether abuse can be ruled out.
- The collation of factual material - *without investigating*
- Planning a strategy discussion and thereafter planning an investigation.
- Conducting the investigation - establishing who is best to gather information; the skills necessary; the role of other organisations who may have more power than you to gain access to information and the potential dangers and pitfalls with regard to contaminating evidence.
- Interviewing people: a consideration of the challenges faced when conducting investigative interviews
- Concluding the investigating; evaluating the data, and feeding back
- Chairing safeguarding meetings, service user involvement and working with perpetrators and victims of abuse
- The disciplinary process

OUTCOMES:

By the end of the session, participants will have gained skills and insight into the role of the safeguarding manager, the process of planning, preparing and managing an investigation and the wider policy context.

